

**Constitution and By-Laws of
The Old Fort Gun Club, Inc. P O
Box 2833,
Fort Smith, Arkansas 72913
NRA- 22-R-0841 / CMP- 41023
Revised January 7,2019**

ARTICLE I: NAME

The name of the organization shall be "OLD FORT GUN CLUB, INC.", a non-profit corporation in the State of Arkansas. Referred as "Club" in this document.

ARTICLE II: OBJECTIVES

The objectives of this organization are to establish and maintain a permanent organization, for the benefit of its membership and the general public to promote the elements of the shooting sports, hunter education, promote youth training and development, marksmanship training, safe handling of all firearms, enforcement of game laws, the values of sportsmanship, and sportsmanlike conduct. In order to further these objectives, the organization will operate and maintain rifle, pistol, and shotgun firing range(s), owned, rented, or constructed, for the use and benefit of the Club's members.

ARTICLE III: CLUB GOVERNMENT POLICY

Section 1: The government of this club is vested in the body of the members who compose it and shall be and remain a democratic body governed only by its members.

Section 2: The duly elected Board of Directors shall determine all questions of policy and shall in all respects be the governing authority of the Club, reporting only to the general membership.

Section 3: The Club is subject to the control of no other body, but it recognizes the benefit of mutual counsel and cooperation with other organizations. Insofar as is practical and consistent with the goals of the Club, this Club will cooperate with and support the National Rifle Association of America and the Civilian Marksmanship Program.

Section 4: General Policy determined by the BOD consistent with the By-Laws

ARTICLE IV: MEETINGS

Section 1: Monthly Meetings. The Club shall hold a meeting of the general membership once each month, at a regular location, day of the month, and time.

Section 2: Annual Election Meeting. The regular monthly meeting held in December of each year will be designated as the annual election meeting at which time all Officers, Match Directors, Directors at Large for the next year will be elected. The duly appointed

Nominating Committee will nominate a slate of candidates for the open positions, and nominations from the floor will be solicited for additional candidates. Elections will be a simple majority of the members present.

Section 3: Quorum. A quorum for the regular and election meeting shall be a simple majority of those members present in good standing.

Section 4: Rules of Order. The rules contained in "Robert's Rules of Order, Revised" shall govern the meetings of the Club in all cases where they are applicable and do not conflict with these By-Laws or the special rules of the Club.

ARTICLE V: MEMBERSHIP

Section 1: Regular Membership Admission.

Applicants for regular membership must be a United States citizen, eighteen (18) years of age or older, provide proof of their membership in NRA, be free from any felony criminal conviction, fill out and sign a standard membership application form, pay all currently applicable fees and dues, and present themselves in person at a monthly business meeting of the club. Any applicant who cannot attend a meeting for good reason must be recommended by an existing club member. The application will be approved or disapproved by a majority of the members present during any regular Club meeting.

Section 2: Dues.

A. Each member shall pay dues for each year from January 1st to December 31st following, payable on January 1st of each year. Yearly dues are determined by the Board of Directors.

B. A prospective member shall pay fees and dues as directed by the Club prior to membership acceptance.

C. An additional Range Maintenance Fee may be levied by the Board of Directors as needs are determined.

Section 3: Termination of Membership.

Non-payment of dues. If any member is in default of the payment of their annual fees for a period of one month, after the same shall be due and payable (January 1st), the Secretary shall notify, such member(s) that unless such fees are paid by the regular February Club Meeting, all rights in respect thereto of such membership shall cease.

Suspension or Expulsion. Any member may be suspended or expelled from the Club for any cause deemed sufficient by the Board of Directors. No vote on suspension or expulsion may be taken unless FIFTEEN days notice in writing shall have been given to the member of the charges proffered and of the time and place of the meeting of the Board of Directors at which their membership may be terminated as directed by the Board of Directors.

Charges against any member may be proffered by any member in good standing. They shall be in writing, clearly stating the facts relied upon, and accompanied by all affidavits

or exhibits which are to be used in support of such charges. Such charges shall be filed with the Secretary, who will immediately notify the President.

The President will call a meeting of the Board of Directors to hear the charges. The Secretary will give at least FIFTEEN days written notice of the meeting to each member of the Board of Directors, the accuser, and the accused, which notice will include a true copy of the charges with supporting affidavits and exhibits.

Any member suspended or expelled by the Board of Directors may, within thirty days, appeal to the full membership for reinstatement. Such appeal shall be made to the Secretary, in writing, and the Secretary will notify the President. Final action on an appeal must be taken not later than the next regular meeting following the appeal, but requiring at least FIFTEEN days prior notice to said regular meeting. At the meeting where the appeal is considered, the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits, and will read the minutes of the special meeting of the Board of Directors at which charges were heard and action taken. A full hearing will be given the accuser and the accused. A vote will be taken by ballot of the members in good standing present and a TWO-THIRDS vote will be required to reverse the action of the Board of Directors.

Section 4: Duties of Members.

Each member of this Club is expected to uphold the oath signed on the membership application form at the time of their acceptance to membership, and will:

- Uphold and abide by these By-Laws of the Club.
- Protect and maintain Club property and abide by the rules posted and otherwise approved for the use of such property.
- Do their part to promote the shooting sports, hunter education, marksmanship training, the safe handling of all firearms, and to adhere to the game laws and to conduct themselves in a sportsman-like manner.
- Maintain membership with The National Rifle Association which is a requirement for club membership. The member must report their NRA membership number and expiration date to the Club Secretary.
- When not engaged in a Club event, display upon their person their personal identification badge (membership card) at all times while on club property, insist that others do the same, and ask any non-member using the facilities, excluding valid guests, to cease such use until he becomes a club member and has their own personal badge.

Section 5: Associate Membership.

Associate Membership will be extended to the immediate family of the regular member, immediate family being defined by the Board of Directors. Associate members have all the rights of a regular member except the right to vote on official Club business.

Section 6: Membership Privileges:

All members are entitled to the use of Club range(s) and other facilities for their personal enjoyment and shooting activities, realizing that they must share the facilities with other members. Formal, scheduled events may, at times, prevent the member's personal activities.

Article VI: OFFICERS

All Officers of the Club will be elected per Article IV, Section 2, of these By-Laws. The officers and duties required are contained in the sections to follow: These are all volunteer positions.

Section 1: Offices and Duties.

President

The President is the chief officer and official spokesman of the Club.

President will preside over all Board and Regular meetings of the Club.

President directs the overall function of the Club, and ensures that all decisions of the Board of Directors and Club Membership are carried out.

President may call special meetings when the need arises.

The President will be extensively involved with the future planning of Club goals and activities.

President will appoint committees as needed for various Club activities, including the Nominating Committee.

Vice-President

The Vice-President will preside over meetings in the absence of the President.

Vice President will assist the President in any Club activity or program as may be requested by the President.

Secretary

The Secretary will take the official minutes of all Regular and Board of Director meetings and maintain a permanent file of all minutes.

The Secretary will maintain all the official records of the Club except for financial and Match/Event records.

Treasurer

The Treasurer will maintain all club financial records of the Club in accordance with good record keeping procedure.

Treasurer will prepare, or have prepared by outside source, any income tax or other reports as may be required of the Club by Federal or State laws.

Directors at Large

A Director-at-Large cannot hold any other Club position.

Match Directors

The official Club Match Directors, one for each regularly scheduled Club match/shooting event, are elected by the Club each year and will also serve as members of the Board of Directors.

Director of Safety, Rules and Training.

The Director of Safety, Rules and Training is charged with the organization and management of the Club's Safety, Rules and Training activities.

Youth Firearms Training Director

The Youth Firearms Training Director is charged with the organization and management of the club youth activities.

Section 2: Filling Unexpired Officer Terms.

If for any reason an officer cannot fulfill the term of their office their position shall be filled for the remainder of the current year by a Club member elected by the Board of Directors.

Section 3: Suspension or Termination from Office.

Any officer may be removed by a TWO THIRDS vote of the members in good standing present at any Special Meeting called for this purpose. No vote on suspension or removal may be taken unless at least FIFTEEN DAYS written notice shall have been given to the Officer of the reasons for their removal and of the time and place of the Special Meeting at which such ballot on their removal is to be taken. At such Special Meeting, the Officer shall be given a full hearing.

Charges against any Officer may be proffered by any member in good standing. They shall be in writing, clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in support of such charges. Such charges shall be filed with the Secretary, who will immediately notify the President. The President will call a meeting of the Board of Directors who will hear the charges and set a date for the Special Meeting of the general membership. The Secretary will give at least FIFTEEN DAYS written notice to all members, the accuser, and the accused of the date, time, and location of the Special Meeting, and will include a true copy of the charges filed.

ARTICLE VII: BOARD OF DIRECTORS

Section 1: Members of the Board of Directors

The Board of Directors shall be composed of all elected officers (Article VI), and three (3) Directors at Large.

Section 2: Called Meetings of Board.

The Board shall meet on the call of the President or upon the call of four or more Board Members.

Section 3: Quorum.

For the purposes of an official meeting of the Board of Directors, a quorum (simple majority) of the members in office or with written proxy appointed by the officer or director at the time is required to conduct the official business of the Club.

Section 4: Filling of Unexpired Offices.

If for any reason a Director cannot fulfill the term of their office, their position shall be filled for the remainder of the year by a Club member elected by the remaining members of the Board.

ARTICLE VIII: AMENDMENTS

Amendments to these By-Laws may be initiated by the Board of Directors or by the written request of fifteen members in good standing and must be presented in writing to the Board of Directors at least thirty (30) days prior to the Regular Meeting where a vote will be conducted on the proposed amendment. The Board of Directors will provide a copy of the proposed amendment along with the date time and place of the meeting where the vote will be held to be sent to each voting member of the Club by regular mail or email at least two (2) weeks prior to such meeting. To be adopted, the proposed amendment must be approved by a two-thirds (2/3) of the members present at the Regular Meeting of the Club.

These By-Laws were approved by a majority vote of the members of Old Fort Gun Club, in present at the Regular Monthly meeting of the Club held on _____.

Signed (Club Secretary)

Signed (Club President)

Revisions: 08/07/2008; 02/15/2018